



DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY SIGNAL CENTER OF EXCELLENCE  
AND FORT GORDON  
506 CHAMBERLAIN AVENUE  
FORT GORDON GEORGIA 30905-5735

ATZH-CG

AUG 21 2012

MEMORANDUM FOR FORT GORDON COMMANDERS

SUBJECT: Commanding General's Policy Memorandum No. 10 – Housing Area Sponsorship Program

1. Purpose: The purpose of this policy memorandum is to establish the Housing Area Sponsorship Program. The main focus of this program is to enhance the overall quality of life for residents residing on post, through direct involvement by the installation's senior leaders.
2. Applicability: This policy applies to all units assigned to Fort Gordon.
3. Policy: The following Commanders are assigned sponsorship responsibilities for the housing areas indicated below:

<u>UNIT</u>	<u>HOUSING AREA</u>
35th Signal	Gordon Terrace
15th Signal	Olive Terrace
513th MI	McNair Terrace
706th MI	Lakeview Terrace
DDEAMC	Maglin Terrance
Garrison	Boardman Lake

a. Each Commander has the authority to appoint a battalion-level commander and CSM/SGM to serve as the alternate for the unit's assigned housing area. The alternate representatives have the authority to conduct routine meetings with neighborhood mayors, perform checks of their area, and mitigate neighborhood disputes. The senior Commander will remain primarily responsible for assisting mayors to resolve issues within their assigned neighborhoods by serving as the focal point for protecting the rights and quality of life of residents.

b. Senior Commanders will:

(1) Coordinate directly with neighborhood mayors, the Residential Communities Initiative (RCI) Housing staff, and/or the Provost Marshal on all issues pertaining to housing policy violations, and quality of life of all residents in on-post Family housing.

(2) Assist mayors to identify community interests, common areas of concern, and available resources, coordinating with appropriate staff agencies to solve problems.

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(3) Assist mayors to resolve systematic problems through coordination with the garrison commander, and the RCI Housing Office, while remaining mindful of the "landlord-tenant" relationship between Balfour Beatty Communities and its residents.

(4) Attend regular mayors' meetings with RCI Housing Office as necessary.

(5) Facilitate the resolution of disputes between residents by engaging the appropriate unit chain of commands.

(6) Expedite problem solving processes between residence and installation officers and agencies.

(7) Attend post-level meetings to present the needs of the community represented and to report the status of ongoing activities within that community.

c. The names and contact information for each Commander's alternate representative must be provided to the RCI Office (Room 129, Darling Hall, housing.fortgordon@us.army.mil). Representatives will remain in place until replaced by the Commander. Replacements must be identified in a timely manner to ensure there is unit representation at all times.

4. The Senior Mission Command Housing Representatives will serve as the point of contact for mayors and housing area residents. The Commanders themselves are responsible for their assigned housing areas and must be aware at all times of on-going issues.

5. The "Resident Responsibility Agreement" (Lease) and BBC Resident Guide provide the basic rules for the Families that live in our on-post community. The subject matter expert for Family Housing is Ms. Mary Scott, Housing Program Manager, mary.e.scott.civ@mail.mil, 791-4302.

6. The point of contact for this policy is the Garrison Commander at 791-6300.



LAWARREN V. PATTERSON  
Major General, USA  
Commanding

This memorandum supersedes Commanding General's Policy Memorandum No. 10 – Housing Area Sponsorship Program, dated 18 July 2011.